## SERVICES DEPARTMENT: COORDINATION BRANCH DELHI SECRETARIAT, 5th LEVEL, 'A' WING I.P. ESTATE, NEW DELHI-110002

{http://services.delhigovt.nic.in}

No. F.10(108)/2008/Pt. File-II/Coord./000308839 2646 - 265 Dated: 18/03/2020

To

All HODs/Pr. Secretaries/Secretaries, Govt. of NCT of Delhi and Autonomous Bodies of Delhi

Sub: Extension of contractual engagement of employees -reg.

Sir/Madam

I am directed to enclose herewith copy of U.O. Letter No. 25(10)/RN-20/309/A-2143 dated 02/09/2020 vide which it has been stated that the Hon'ble Lt. Governor, Delhi has directed that before forwarding any proposal for extension of engagement of contractual staff, all the Departments shall also provide following information:

- Efforts made to fill-up the posts on regular basis and details thereof including status of proposals pertaining to amendment of RRs, requisitions sent to recruitment agency, any matter pending in UPSC/DSSSB/Departments etc.
- Details of dossiers received from the recruitment agency/DSSSB against existing vacancies and action taken on the dossiers including date of receipt of dossier, date of issue of offer of appointment/order of appointment, status of any dossiers pending for action at the level of the Department.

्मृखं अस्ति।ना

शहरूक (अनाक्षा)

्राः स्माति ।

This is for kind information and compliance please.

्रतेसक (दार्श का Encl: As above.

DY. SECRETARY (SERVICES)

No. F.10(108)/2008/Pt. File-II/Coord./000308839/2646-2651

Dated: 18/09/2020

Copy for information to:

Addl. Secretary to Hon'ble Lt. Governor, Delhi.

Staff Officer to Chief Secretary, GNCT of Delhi.

PS to. Addl. Chief Secretary (Services), Govt. of NCT of Delhi.

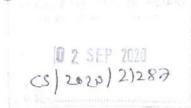
PA to Special Secretary-I/II, Govt. of NCT of Delhi

DS-1/11/111/IV, Services Department, Govt. of NCT of Delhi

Guard File

(BHAIRAB DUTT)

DY SECRETARY (SERVICES) सहायक प्रशासनिक अधिकारी कार्यालय प्रमुख अभियंता लो० नि० वि०, दिल्ली सरकार वा तल, पुलिस मुख्यालय, --- 110002





Hon'ble Lt. Governor has desired that before forwarding any proposal for extension of contractual engagements, the department may kindly be advised to provide the following details:

- Efforts made to fill up the posts on regular basis and details thereof including status of proposals pertaining to amendment of RRs, requisitions sent to recruitment agency, any matter pending in UPSC/ DSSSB/Department etc
- 2. Details of dossiers received from the recruitment agency / DSSSB against existing vacancies and action taken on the dossiers including date of receipt of dossier, date of issue of offer of appointment / order of appointment, status of any dossiers pending for action at the level of the Department.

N. 20

en rasssa)
Sotics

(Ajay Kumar ) Adl Secretary to Lt. Governor

Chief Secretary, Delhi

U.O. No.25(10)/RM-20/309/A-2143

Dated: 02/09/2020,

55 (5-11) 55 (5-11) 55 (5-11) 55 (5-11) 55 (5-11) 55 (5-11)

1 200 200

A ja

No 1 1 1.10